SF Janitorial

PRINTABLE CHECKLIST

Cleanrooms, labs and data centers: what we clean

Walk each room with your facility or quality lead and record how it is handled.

Site _____ **Address** _____

Walked by _____ **Date** _____

Gowning and entry

- ☐ Gowning order set by your facility team for each room
- ☐ Where shoe covers, gowns, gloves and masks go on and off
- ☐ Room class your quality team works to
- ☐ Carts, cloths and mop heads kept to their own zone

Inside controlled rooms

- ☐ Ceiling and walls first, floor last
- ☐ Cleanest area toward the exit
- ☐ Low-lint wipers folded to a fresh face
- ☐ Dedicated mops and cleanroom-compatible solutions
- ☐ Used materials bagged out on your route

Labs and the rooms around them

- ☐ Bench tops only as your researchers direct
- ☐ Lab floors, sinks and door hardware
- ☐ Glass partitions and waste points
- ☐ Offices, conference rooms, break rooms and restrooms
- ☐ Support corridors, gowning rooms and loading areas
- ☐ Building lobby

Data halls

- ☐ Hall floors vacuumed with filtered equipment
- ☐ Damp-mopping with low-residue products
- ☐ Raised-floor tiles lifted in sections, subfloor vacuumed
- ☐ Cable pathways under the floor vacuumed
- ☐ Each tile reset before the next comes up
- ☐ Racks, cages and live equipment left alone

Access and scheduling

- ☐ Sign-in at your security desk
- ☐ Escort where your site calls for one
- ☐ Visits booked clear of change and maintenance windows

Startups, shutdowns and moves

- ☐ Post-construction debris removed before room work
- ☐ Startup clean in passes: ceilings and walls, fixtures, floors
- ☐ Fresh wipers and mop heads for each pass
- ☐ Clean after power-down, again before restart
- ☐ Emptied benches, cabinets and floors after a lab move

Notes